



**SEE WHAT'S
POSSIBLE WHEN
HEALTH CARE
GETS PERSONAL.**

Electronic Notice Option

VillageCareMAX and our vendors can send you notices about service authorizations, plan appeals, complaints and complaint appeals electronically, instead of by phone or mail. We can also send you communications about your member handbook, our provider directory, and changes to Medicaid managed care benefits electronically, instead of by mail.

We can send you these notices to you by web portal.

If you want to get these notices electronically, you must ask us. To ask for electronic notices contact us by phone, email, online, fax, or mail:

Phone.....	1-800-469-6292 (TTY:711)
Email.....	vcmaxmembers@villagecare.org
Online.....	http://www.mydocuments.villagecaremax.org
Fax.....	1-212-337-5711
Mail.....	120 Broadway Suite 2840, New York NY 10271

When you contact us, you must:

- Tell us how you want to get notices that are normally sent by mail,
- Tell us how you want to get notices that are normally made by phone call, and
- Give us your contact information (mobile phone number, email address, fax number, etc.).

VillageCareMAX will let you know by mail that you have asked to get notices electronically.